

## ACCSR Sustainability Report 2013

### Global Reporting Initiative & United Nations Global Compact Content Index

GRI Indicator	Description Reference	Coverage	UNGC Principle	Reference	Notes	External assurance
<b>Strategy &amp; Analysis</b>						
G4-1	Managing Director's message	Full		Welcome from the MD		
<b>Organisational profile</b>						
G4-3	Name of the organization	Full		About ACCSR		
G4-4	Primary brands, products, and/or services.	Full		About ACCSR		
G4-5	Location of organization's headquarters.	Full		About ACCSR		
G4-6	Number of countries where the organization operates, and names of countries with either major operations or that are specifically relevant to the sustainability issues covered in the report.	Full		About ACCSR		
G4-7	Nature of ownership and legal form.	Full		About ACCSR		
G4-8	Markets served (including geographic breakdown, sectors served, and types of customers/beneficiaries).	Full		About ACCSR		
G4-9	Scale of the reporting organization.	Partial		About ACCSR	We not release sales/revenue figures as we are a privately owned firm and this information is commercially sensitive.	
G4-10	Total workforce by employment type, employment contract, and region.	Full		Our people and organisation		
G4-11	Percentage of employees covered by collective bargaining agreements.	Full	Principle 3	None		
G4-12	Describe the organization's supply chain.	Full	Principle 1,2,4,5	Our supply chain		
G4-13	Significant changes from previous reporting periods in the scope, boundary, or measurement methods applied in the report.	Full			No significant changes	
G4-14	Explanation of whether and how the precautionary approach or principle is addressed by the organization.	Full	Principle 7	Content Index	We support the precautionary approach by taking action to reduce our environmental impacts and working with clients in their	

					adoption of a precautionary approach.	
G4-15	Externally developed economic, environmental, and social charters, principles, or other initiatives to which the organization subscribes or endorses.	Full		About this report		
G4-16	Memberships in associations (such as industry associations) and/or national/international advocacy organizations in which the organization: * Has positions in governance bodies; * Participates in projects or committees; * Provides substantive funding beyond routine membership dues; or * Views membership as strategic.	Full		About this report		
<b>Identified material aspects and boundary</b>						
G4-17	Operational structure of the organization, including main divisions, operating companies, subsidiaries, and joint ventures.	Full		About ACCSR		
G4-18	Process for defining report content.	Full	Principle 8	Our approach to materiality		
G4-19	List of material aspects identified in the process of defining the report content.	Full		Our approach to materiality		
G4-20	For each material aspect, report the Aspect Boundary within the organization.	Full		Our approach to materiality		
G4-21	For each material aspect, report the Aspect Boundary outside the organization.	Full		Our approach to materiality		
G4-22	Explanation of the effect of any re-statements of information provided in earlier reports, and the reasons for such re-statement (e.g., mergers/acquisitions, change of base years/periods, nature of business, measurement methods).	Full		No restatements required		
G4-23	Significant changes from previous reporting periods in the scope, boundary, or measurement methods applied in the report.	Full		No significant changes		
<b>Stakeholder Engagement</b>						
G4-24	List of stakeholder groups engaged by the organization.	Full		Our stakeholders		Externally assured
G4-25	Basis for identification and selection of	Full		Our stakeholders		Externally

	stakeholders with whom to engage.					assured
G4-26	Approaches to stakeholder engagement, including frequency of engagement by type and by stakeholder group.	Full		Our stakeholders		Externally assured
G4-27	Key topics and concerns that have been raised through stakeholder engagement, and how the organization has responded to those key topics and concerns, including through its reporting.	Full		Our approach to materiality		Externally assured
<b>Report Profile</b>						
G4-28	Reporting period (e.g., fiscal/calendar year) for information provided.	Full		About this report		
G4-29	Date of most recent previous report (if any).	Full		About this report		
G4-30	Reporting cycle (annual, biennial, etc.)	Full		Annual		
G4-31	Contact point for questions regarding the report or its contents.	Full		About ACCSR		
G4-32	Table identifying the location of the Standard Disclosures in the report.	Full		This index		
G4-33	Policy and current practice with regard to seeking external assurance for the report.	Full		About this report, Assurance statement		
<b>Governance</b>						
G4-34	Governance structure of the organization, including committees under the highest governance body responsible for specific tasks, such as setting strategy or organizational oversight.	Full		Our governance		
<b>Ethics and Integrity</b>						
G4-56	Internally developed statements of mission or values, codes of conduct, and principles relevant to economic, environmental, and social performance and the status of their implementation.	Full	Principle 10	Our values		

<b>Specific Standard Disclosures</b>							
Material Aspects	GRI G4 Aspects	DMA and Indicators	Omissions	UNGC	Reference	Notes	External

				Principle			Assurance
*Provide leadership in CSR *Support the professionalisation of the CSR management function *Support the CSR industry	Public Policy	DMA: Public Policy			Our leadership		
*Use best management tools and approaches	Product and Service Labelling	DMA: Product and service labelling			Our services		
		G4-PR5			Our services		Externally assured
*Improve client performance through CSR *Build client capabilities	Indirect Economic Impacts	DMA: Indirect Economic Impacts	We contribute to the professionalisation of CSR through our services and participation in public policy. We however do not measure the significance of our indirect economic impacts.		Our leadership, Our services		
*Support employee professional development and career pathways	Labour Practices: Training and Education	DMA: Employment		Principle 1, 6	Our people and organisation		
		G4-LA1		Principle 6	Our people and organisation		
		G4-LA6		Principle 1	Our people and organisation		
		DMA: Training and Education			Our people and organisation		

		G4-LA9	We currently do not have this information broken down by gender and category for each year.		Our people and organisation		Externally assured
		G4-LA11			Our people and organisation		Externally assured